



*Plush Events and Weddings*

LUXURY WEDDING PLANNERS AND DECOR DESIGNERS



PLUSH EVENTS & WEDDINGS IS A LUXURY WEDDING AND DESIGNING FIRM THAT BELIEVES IN PERSONALIZING EVERY ASPECT OF A WEDDING.

BEING VETERANS OF THE HOSPITALITY INDUSTRY AND HAILING FROM DIFFERENT BACKGROUNDS, WE BRING FORTH THE BEST TO OFFER AND KNOW HOW TO WOW OUR GUESTS. WE AIM TO CREATE PICTURE PERFECT MOMENTS THAT MAKE AN IMPACT NOT ONLY ON THE BRIDE AND GROOM BUT EVERYONE ATTENDING THE EVENT. THE IDEA IS TO CREATE SPACES THAT REFLECT THE COUPLE'S STORY IN THE BEST WAY POSSIBLE.

PLUSH IS A RECIPIENT OF NUMEROUS AWARDS IN THE SERVICE SECTOR THAT CONTINUALLY PROVIDES EXCELLENCE AND DEDICATED SERVICE TO ITS CLIENTS THROUGHOUT INDIA AND ABROAD.

# Design/Decor Process



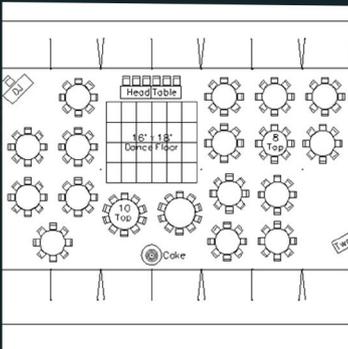
RECCE



MOOD BOARD



DESIGNING



LAYOUTS



SAMPLING



EXECUTION



# Lockdown Weddings / Post COVID 19 Weddings

1. SELECTING THE RIGHT VENUE (WHICH WILL COMPLY WITH THE POST COVID 19 NORMS)
2. MAKING SURE CONTRACTS ARE IN PLACE FOR BOTH THE PARTIES
3. SANITISATION AND HYGIENE ROUTINE TO BE MAINTAINED A WEEK BEFORE THE WEDDING UP TO THE EVENT DAY!
4. SPECIAL HOUSE KEEPING STAFF TO MAINTAIN SANITISATION (SANITISER, TEMPERATURE CHECK, MASK, GLOVES) FOR INCOMING GUESTS AT THE EVENT. EACH PERSON WILL BE GIVEN DIFFERENT SPOTS LIKE: MAIN ENTRANCE, BAR, BUFFET, ETC.
5. DESIGN AND SEND E-INVITES TO THE GUESTS
6. DESIGN & EXECUTION OF THE DECOR OF THE VENUE AS PER THE MOOD BOARD. (TAKING CARE OF SANITISATION OF EVERY PERSON INVOLVED ON SITE DURING PRODUCTION)
7. VENDOR SUGGESTION AND VENDOR MANAGEMENT. GETTING VENDORS ON BOARD WHO WILL WORK AS PER THE GOVT AND WHO GUIDELINES LIKE :
  - MAKE UP ARTISTS
  - PHOTOGRAPHER
  - CATERERS
  - DJ
  - LIVE BANDS OR ANY OTHER ENTERTAINMENT
  - DHOL FOR THE PROCESSION OF BARAAT
  - BAR TENDERS
  - PRE MIXES FOR THE BAR
8. CONTACT FREE DELIVERY OF SMALL GIVEAWAYS FOR SPECIAL GUESTS (LIKE GOURMET NUTS, SWEETS ETC WHICH MEET HYGIENE STANDARDS)
9. E-PASSES FOR GUESTS TRAVELING FROM ANOTHER CLOSE BY CITY (INTER CITY / STATE PERMITS)
10. OTHER NECESSARY PERMISSIONS REQUIRED TO EXECUTE A WEDDING IN THE AREA!

# Wedding Planning Services

WE ARE BON VIVANTS—WE ENJOY THE GOOD IN LIFE. WE APPRECIATE ALL THINGS BEAUTIFUL AND APPROACH OUR EVENTS WITH SPIRIT, GRACE, AND STYLE. OUR FLEXIBILITY, FUNCTIONALITY, AND ATTENTION TO DETAIL ALLOW US TO EXPLORE AND CREATE THE SEEMINGLY IMPOSSIBLE. FOR US, A TABLE IS NOT COMPLETE WITHOUT GREAT FOOD, WINE TO SAVOR, AND AMAZING COMPANY TO CREATE MEMORIES WITH.

FULL-SERVICE EVENT PLANNING AND DESIGN AND EXTENSIVE RELATIONSHIPS WITH TALENTED VENDORS AND COLLABORATORS IN INDIA & ABROAD IS WHAT WE BRING WITH US ON YOUR EVENT!

# Deliverables

HELP DESK IN THE HOTEL.

ASSISTING GUESTS WITH HOTEL CHECK-IN & CHECK - OUTS ACCORDING TO ROOM ALLOTMENT (FINAL RSVP LIST TO BE PROVIDED BY YOU).

VENDOR SUGGESTIONS.

VENDOR MANAGEMENT & COORDINATION.

GUEST TRANSFERS / LOGISTICS COORDINATION ONLY (CARS TO BE BOOKED AT YOUR END).

DESIGNING OF E-STATIONERY

WEDDING ITINERARY  
WELCOME CARD  
THANK YOU CARD  
IMPORTANT INFORMATION CARD  
LUGGAGE TAG

# How much do we charge?

## *Decor designing fee*

OUR FEE IS A FIXED CHARGE YOU PAY FOR THE DESIGN SERVICES WE PROVIDE TO YOU. THIS INCLUDES FOUR SESSIONS, TWO SITE VISITS, MOOD BOARDS, GRAPHICAL REPRESENTATIONS AND DETAILED LAYOUTS OF ALL MAIN FUNCTIONS, PROCUREMENT OF SAMPLES AND CO-ORDINATION WITH VENDORS. EACH DESIGN IS PERSONALLY CURATED BY OUR CREATIVE DIRECTOR.

## *Execution fee*

OUR PRODUCTION TEAM IS PHYSICALLY PRESENT ON EACH SITE TO ENSURE THAT THE DESIGN IS EXECUTED TO THE EXACT DETAIL. EACH QUOTE IS TAILOR-MADE TO SUIT YOUR REQUIREMENTS AND VARIES AS PER THE DESTINATION, FUNCTION, VENUE AND NUMBER OF GUESTS.

(THE FEE WILL VARY DEPENDING UPON THE VENDOR CHOSEN FOR EXECUTION & MAGNITUDE OF EVENT)

= TOTAL CHARGES + 18% GST



# Reach us

*Ruchika Trora Bansal*

+91 8826893447

ruchikap3p@gmail.com

WEBSITE : [www.plushevents.co.in](http://www.plushevents.co.in)

FACEBOOK : Plush Events & Weddings

INSTAGRAM : plush\_weddings

P3P VENTURES PVT. LTD, 11 B GROUND FLOOR SPAZE I TECH PARK  
SECTOR 49, SOHNA ROAD GURGAON, 122018